



Patrician College of Arts and Science

A Christian Minority Institution
A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr Sec School
Approved by the Govt. Of Tamilnadu (G.O. No. 168) & Affiliated to the University of Madras
Accredited 'A' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.
Phone: +91-044-24401362, 24426913
Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in
Website: www.patriciancollege.ac.in

01.09.2021

To,

Ms.Prabalya.T.
New No.15, Old No. 7/1, 11th Trust Cross Street,
Mandavelipakkam,
Chennai – 600 028.

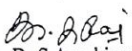
Dear Ms.Prabalya.T,

With reference to your Application dated 02.09.2021, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Psychology" in this Institution. You have to join duty on 02.09.2021, on the terms and conditions given below:


1. You will draw a Gross Salary of Rs.31,050/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be on probation till 30.04.2022. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.


Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Bro. Dr. S. Arockiaraj
Director & Secretary

SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar, Adyar, Chennai-600 020.

Received & accepted.



Principal
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.



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28.06.2022

To,

Dr. Josephine Lucy A.,
No. 28, Arumugam Street,
Perambur, Chennai - 600 011.

Dear Dr. Josephine Lucy A.,

SUB: PATRICIAN COLLEGE OF ARTS AND SCIENCE - OFFER LETTER.

With reference to your Application dated 28.06.2022, you are hereby informed that you have been selected for the post of "Assistant Professor and Counsellor in the Department of Psychology" in this Institution. You have to join duty on 11.07.2022. You are informed to submit all your original certificates on the day of joining for the appointment formalities to be completed.

Kindly acknowledge the receipt of this offer letter.

Yours truly,

Bro. Dr. A. Stanislaus
Director & Secretary

DIRECTOR & SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

UNDERTAKING

I accept the offer letter and I will join duty on 11.07.2022.

Dr. Josephine Lucy A



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29.01.2024

To

MS.JUDY C KAROL,
No. 5015, 4th Street, Ram Nagar North,
Srinivasa Nagar, Madipakkam,
Chennai - 91.

Dear MS.JUDY C KAROL,

With reference to your Application dated 22.01.2024 and our offer letter dated 22.01.2024, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Psychology" in this Institution. You have to join duty on 29.01.2024, on the terms and conditions given below:

1. You will draw a Total Salary of Rs. 30,500/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 30.04.2024.
4. This Appointment Order will automatically terminate on 30.04.2024 and no intimation will be given regarding the termination.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

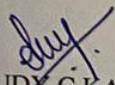
Yours truly,

Bro.Dr.A Stanislaus
Director & Secretary


DIRECTOR & SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.


MS.JUDY C KAROL



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19.07.2022

To,

Ms.Mary Theresa K,
No.116/37, Valmiki Street,
Thiruvanniyar,
Chennai - 600 041.

Dear Ms.Mary Theresa K,

With reference to your Application dated 19.07.2022, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Psychology" in this Institution. You have to join duty on 20.07.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.30,000/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 19.07.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. Dr. A. Stanislaus

Director & Secretary

DIRECTOR & SECRETARY

PATRICIAN COLLEGE OF ARTS AND SCIENCE

Canal Bank Road, Gandhi Nagar,

Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

Ms.Mary Theresa K



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05.08.2022

To,

Mrs.Nivedha K,
No.66, 1B, Rear Block,
Sri Sai Subhodaya Apartments,
Thiruvannmiyur,
Chennai - 600 041.

Dear Mrs.Nivedha K,

With reference to your Application dated 05.08.2022, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Psychology" in this Institution. You have to join duty on 10.08.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.30,000/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 09.08.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.Dr.A Stanislaus
Director & Secretary


DIRECTOR & SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.


Mrs.Nivedha K



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08.08.2022

To,
Ms.Rohini T,
No.52/28, Kanakkar Street,
Tondiarpet Market,
Chennai - 600 081.

Dear Ms.Rohini T,

With reference to interview and our Offer Letter dated 27.07.2022, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Psychology" in this Institution. You have to join duty on 08.08.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.26,950/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 07.08.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.Dr.A Stanislaus
Director & Secretary

DIRECTOR & SECRETARY
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Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

Rohini T

16/8/22



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05.08.2022

To,

Ms.Sadiya Fathima K,
No.62/38, Mir Bakshi Ali Street,
Royapettah,
Chennai - 600 014.

Dear Ms.Sadiya Fathima K,

With reference to your Application dated 05.08.2022, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Psychology" in this Institution. You have to join duty on 10.08.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.26,950/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 09.08.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
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Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.Dr.A Stanislaus
Director & Secretary

DIRECTOR & SECRETARY
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Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

Ms.Sadiya Fathima K